



# Accessory Dwelling Unit (ADU) Application

Development Services Department –  
 Planning Division  
 460 N. Euclid Avenue  
 Upland, CA 91786  
 (909) 931 – 4130

STAFF USE ONLY							
TYPE OF ADU	ADU PERMIT <input type="checkbox"/>	BUILDING PERMIT ONLY <input type="checkbox"/>	JUNIOR <input type="checkbox"/>	ADU –		/B	
ADU ADDRESS (Assigned by Dev. Serv. Dept.)							

Attached <input type="checkbox"/>	Detached <input type="checkbox"/>	Conversion <input type="checkbox"/>	New Cons. <input type="checkbox"/>	Multi-Family <input type="checkbox"/>	Single-Family <input type="checkbox"/>	Size: _____ SF	Rent Amount: \$ _____
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PROPERTY OWNER NAME:	CONTACT PERSON:
PRIMARY ADDRESS:	ADDRESS:
APN:	APN:
PHONE:	PHONE:
E-MAIL:	E-MAIL:

### APPLICANT CERTIFICATION

I hereby certify that the information provided is complete and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

### FILING REQUIREMENTS

- Five (5) sets of the Site Plan and Floor Plan, or electronic plan submittal.
- 1 copy of the Deed including Exhibit A, or documents that provide legal ownership and the legal description of the property.
- If the proposed ADU requires a Building Permit Only, this sheet shall be attached to the Building Permit application.

**FILING FEE:**

ADU Permit Fee:                      \$1,160.00  
 Building Permit Fee:                Based on unit size.

STAFF USE ONLY				
DATE RECEIVED:	RECEIVED BY:	FEES:	RECEIPT NO.:	ASSIGNED PLANNER: